

COLLEGE COUNCIL

Minutes
Lecture Hall – 12/13/2016

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|---|---|---|
| <input checked="" type="checkbox"/> Bingham, Daniel | <input checked="" type="checkbox"/> Freeman, Amber | <input checked="" type="checkbox"/> McAlmond, Barb |
| <input checked="" type="checkbox"/> Block, Jeff | <input checked="" type="checkbox"/> Henry, Rick | <input checked="" type="checkbox"/> Nickol, Ben |
| <input checked="" type="checkbox"/> Brown, Michael <i>via skype</i> | <input checked="" type="checkbox"/> Hickox, Chad | <input checked="" type="checkbox"/> Richards, Matt |
| <input checked="" type="checkbox"/> Dellwo, Sarah | <input checked="" type="checkbox"/> Johnson, Brenda | <input type="checkbox"/> Schmidt, Matt |
| <input checked="" type="checkbox"/> Dubbe, Della | <input checked="" type="checkbox"/> Kiesling, Robyn | <input type="checkbox"/> Stearns-Sims, Elizabeth |
| <input type="checkbox"/> Fillner, Russ | | |

Recorder: Summer Marston

Committee Updates were sent out in advance of the meeting. Questions / comments were as follows:

COMMITTEE REPORTS

- **Budget**

No additional questions/comments.

- **Diversity**

Diversity will look into some interesting displays for the March BOR.

- **Facilities and Safety**

Training coming up January 12 and/or 13. Some 1:1 hands on, classroom training, activities, etc.

- **Information Technology**

Reimaging all the labs to ensure they are all correct. Email going out to faculty for computer roll out (faculty to set up appointments with IT to transfer from old to new). Areas will need to identify external links that direct to umhelena.edu; Jeff requested domain name change feedback from all areas. Plan to start after accreditation visit and complete by the new school year. Numerous parallel systems will be set up and running.

- **Institutional Advancement**

No additional questions/comments.

- **Quality Work Life**

Will discuss wellness fund suggestions at next Thursday's meeting. Dean Bingham requested College Council provide feedback / pros and cons. Matt and Ben met and discussed suggestions like upgrades/facelifts for break rooms, "biggest loser" contest, consideration of reimbursement of fitness gear, Pilates or yoga classes, outdoor program. College Council members expressed concern that some don't have time for gym memberships. Space, ADA, sharing equipment with Fire & Rescue, lack of locker room, restriction of use, sustainability of funding, and equitable between campuses prevent the purchase of exercise equipment at this time; must wait for Health and Human Services building. Dean Bingham reiterated this is institutional money specified for wellness activities; does not belong to any specific group. Work environments (stations, chairs, etc.) addressed with ergonomic assessment; paid for with workers comp. Dean Bingham encouraged College Council to send suggestions / ideas for possible grant funding, categories people could apply for, ways to encourage utilization of funds. Could validation funding for future budgets. QWL will discuss feedback regarding the annual gift baskets at the next meeting.

- **Recruitment, Retention, and Completion**

RRC members will meet on December 19 during Institution Development Days to capture insights, collate work, review recommendations for Institution Effectiveness committee (new institutional committee to replace RRC), and review data available to target specific areas. Plan to share new committee structure with the campus in January.

FACULTY, STAFF, AND STUDENT SENATE REPORTS

- **Faculty Senate**

Forming Advising Council to utilize the data from DACUM and focus on best practices to advise students. Bringing silos of advising together as a multifaceted, diverse group. More than getting students registered; also breaching topics and being more effective. Vital to student retention; can also help recruit and guide through completion. Patrick Turner and Joyce Walborn are co-chairs.

- **Staff Senate**

Note – Jessie Pate also helped decorate the tree for the Festival.

- **Student Senate**

No additional questions/comments.

POLICIES

- **600.15 Campus Vehicle and Equipment Use**

No questions or comments. Send any suggestions to Summer.

RMAIR CONFERENCE

Mike Brown attended the Bozeman RMAIR (Rocky Mountain Association for Institutional Research) conference in October where he connected with other institutions, mostly larger 4-yr ones. Two main lines of conversation were:

1. Internally, how do we migrate the analysis out of IR into more useful information for all areas to improve the work being done and empower those doing it.
2. Public accountability, outcomes. Much discussion about performance-based funding across the country, CCA, and reform in developmental education (HC is a leader in Montana thanks to trailblazing by HC faculty).

UPDATE ON UM PRESIDENTIAL LISTENING SESSION

Various HC employees participated in on an AGB Search Firm conference call for the UM presidential search. May be additional sessions in the future. Search timeline to be determined. Commissioner had initially indicated the goal of having someone in place July 1, but have eased off on that target due to complexity.

FOUNDATION FUNDRAISER FOR 2017

“Show Helena College the Love” will be February 9, 2017, in the Donaldson Student Center from 5:00 to 7:00 pm. Raffle prizes will be president box tickets for homecoming football games at UM and MSU, tailgate party, football, lodging the night prior to the game. Friendly competition between MSU and UM to see who can garner more raffle tickets; one winner for each institution. Event will mark the kickoff of raffle ticket sales, sell up to just prior the games. Door prizes that night; attendees submit names and contact info (business cards) into fish bowl. Plan to highlight Donaldson programs – Fire & Rescue, Nursing, Sciences, ISPD. Will get specifics out to those presenting ASAP. Festivities will include food, music, etc. Dean Bingham asked that CC people share with their groups and will look into if employees may purchase tickets.

SCHEDULE OF EVENTS FOR INSTITUTIONAL DEVELOPMENT DAYS

All-college (prep for accreditation and general interest), RRC, luncheon with updates/award, and student conduct process, faculty senate / union meetings.

ADDITIONAL BUSINESS:

- **Cannot communicate enough. Info may be duplicated, but better to have repeated.**
- **SPA wrapping up self-study. Full document will be sent out to campus for review and feedback; request people focus mostly on Sections 3, 4, and 5. Sections 1 & 2 were written previously; some things could be updated.**